



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, ALLAHABAD

(A Deemed to be University Established under Sec.3 of UGC Act, 1956 vide Notification No. F.9-4/99-U.3 Dated 4/08/2000 of Govt. of India)

(A center of excellence in Information Technology established by Ministry of HRD, Govt. of India)

Deoghat Jhalwa, Allahabad – 211 011 (U.P.), India

Ph: 0532-2922025, 2922000; Fax: 0532-2430006, 2922144; Web: www.iiita.ac.in; E-mail: contact@iiita.ac.in

Enquiry Letter

Ref: IIIT-A/ENQ/DR(E)/1890 /2014

Date: 20/11/14

M/s.

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Ph. No.:

Sub: Quotation for Supply project lamps

Dear Sir,

Institute intends to purchase of the "**Projector Lamps**" for which quotations are invited as per specification and details given in below:-

S.No.	Item Description	Qty.	Rate in Rs.	Total Rs.
1.	Projector Lamps SANYO PRO PLC -XF47 POA LMP-109	04		

The quotations are invited by courier/speed post and also by e-mail with complete details of Specifications, Terms & Conditions, Warranty/Guarantee etc. upto **25.11.2014 at 6:00 p.m.** Quotations duly sealed may be dropped in the tender box placed in the office of the Deputy Registrar (E). Basic rate, taxes and freight charges etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad.

Note:

1. Preference will be given to the firm, if Manufacture/Sole distributor.
2. Quoted rate should be valid at least for 30 days.
3. Enquiry/tender must be quoted in prescribed format as above.
4. Quality, if not, found according to our specification, the supply will not be accepted.
5. Payment will be made within fifteen days after satisfactory report from users end.
6. Fax/E-mail address/contact no. /Name of person to be contacted.
7. May feel free to contact on E-mail-info.purchase@iiita.ac.in, Ph. No. : **0532-2922051**.
8. **Supply within 10 days from the receipt of the Purchase order.** If, the supply delayed beyond the stipulated time of completion of supply a penalty of 20% the total cost may be imposed at the discretion of the competent authority.
9. Kindly quote your Income Tax PAN No./TIN No., Service Tax Registration No. etc. mandatorily on the quotation raised by you. If PAN No. not quoted, 20% Tax will be deducted at source.
10. The lowest rate will not be the basis of claim to get the order.
11. All disputes are subject to Jurisdiction of Allahabad Courts.
12. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
13. It is mandatory to mention enquiry reference number, subject, due date contact address etc on your quotation. Incomplete quotation will not be accepted.
14. Kindly quote your email ID and Bank details etc.

(Dr. Seema Shah)
Deputy Registrar (E)

Copy to:

- Hon'ble Director for kind information.